

**MINUTES OF THE MONTHLY MEETING OF THE
PUBLIC BUILDING COMMISSION OF ST. CLAIR
COUNTY, ILLINOIS, HELD ON THURSDAY
MARCH 19, 2015 AT 10:00 A.M. AT THE
ST. CLAIR COUNTY BUILDING, BELLEVILLE, ILLINOIS**

The Regular Monthly Meeting of the Public Building Commission of St. Clair County, Illinois was called to order by Chairman Richard Sauget at 10:00 a.m., on Thursday, March 19, 2015 at the St. Clair County Building, Belleville, Illinois.

The following Commissioners answered present to roll call: Richard Sauget, Luther Jackson, Daniel Polites, Charles Lee, Richard Effinger, James Nations, and Thomas Dinges.

Also present for the meeting, or for a portion thereof, were the following: Debra Moore, Interim County Administrator; Dan Maher, Administrative Advisor; Dan Trapp, MidAmerica St. Louis Airport Engineering and Planning Director; Richard Burke, MidAmerica Airport Operations Assistant Director; Brian Geiseking, MidAmerica Airport Maintenance Supervisor; Major Tom Knapp, Sheriff's Department; Stephanie Andrasko, Southwestern Illinois College Student; Larisa Bray, Southwestern Illinois College Student; Fred Boch, County Board Member; Ed Cockrell, County Board Member; James Brede, Director of Buildings; Attorney Bernard Ysursa (via telephone conference); and Vickie Boydte, Secretary.

Minutes of the February 23, 2015 Regular Monthly Meeting and Executive Session were reviewed. Minutes of the March 11, 2015 Special Meeting were reviewed. Commissioner Polites moved that the Regular Monthly Meeting and Executive Session Minutes, dated February 23, 2015, and the Special Meeting Minutes, dated March 11, 2015 be approved as provided.

Second by Commissioner Lee and carried.

Commissioner Polites reviewed the Regular Expense Claims Report, dated March 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges:	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Commissioner Polites reviewed the Airport Expense Claims Report, dated March 30, 2015 and moved to approve payment of bills. Second by Commissioner Effinger. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges:	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Commissioner Polites reviewed the **Monthly Budget Analysis Report for March 2015,** and asked that it be placed on file, stating that the 2015 Budget is in line with the projected percentage of 25.0% expenditures.

Commissioner Polites reviewed the **Trial Balance Report for February 2015,** and asked that it be placed on file. The Secretary has a copy available for review in the Public Building Commission Office.

For Airport Operations Business, Dan Trapp, MidAmerica St. Louis Airport Engineering

and Planning Director, presented a request for approval for the award of Contract 2015-01 for the acquisition of a backhoe loader. Director Trapp indicated that in the 2014 Part 139 Inspection, the Federal Aviation Administration recommended the acquisition of a backhoe to meet snow removal, wildlife habitat mitigation, and other airport maintenance needs. Director Trapp indicated that they were unable to find suitable equipment through GSA's Excess Property Program. Director Trapp also informed the Commission that the Airport attempted to get the backhoe purchase funded through the Federal Aviation Administration but the purchase is not eligible under the FAA Airport Improvement Program. Brian Geiseking, MidAmerica Airport Maintenance Supervisor, stated that they do not currently have equipment to perform certain maintenance tasks in close proximity to the buildings. Commissioner Effinger stated that he personally surveyed backhoe costs and the bid provided by Siever Equipment at \$105,658.00 appears competitive. Commissioner Nations asked if the proposed equipment will meet the durability requirements necessary to perform needed services. Mr. Geiseking affirmed that the equipment meets all specifications. A general discussion was held. Commissioner Nations moved approval to award Contract 2015-01 for the acquisition of the backhoe loader from Siever Equipment at a cost not-to-exceed \$105,658.00, as recommended in the March 12th correspondence. Second by Commissioner Polites. Roll call as follows:

Commissioner Nations	:	Aye
Commissioner Jackson	:	Aye
Commissioner Lee	:	Aye
Commissioner Polites	:	Aye
Commissioner Effinger	:	Aye
Commissioner Dinges:	:	Aye
Commissioner Sauget	:	Aye
AYES: 7	ABSENT: 0	NAYS: None

Motion carried.

Under For Your Information, Commissioner Nations introduced information about the development and progress of the Telecom Advisory Committee. Commissioner Nations stated

that Mark Kern, County Board Chairman, appointed a Telecom Advisory Committee, consisting of representatives from most major County departments, with Commissioner Nations as the Chairman of the Committee. Commissioner Nations explained that the purpose of the Committee is to understand the current capabilities with the various disparate players, assess what integration can occur to piggyback services and purchase services in bulk, and to understand the direction that technology is moving. Commissioner Nations said that a plan has been developed for analysis from Ross & Baruzzini. Commissioner Nations wanted to make the Commission aware of this proposal, which is at a cost of approximately \$44,000.00. Commissioner Nations advised that the County and various departments will pick up the bulk of cost, but the PBC will be asked to participate to represent the buildings and activities. Commissioner Nations voiced his expectation that this analysis will produce a technology roadmap, which will provide direction and recommendations regarding interconnectivity, with recommendations to include maximizing utilization the 911 network, improving tower access for sheriff's department, and utilizing unused capacity of the fiber network of 911. Commissioner Nations explained that this project will be of long range benefit. Commissioner Nations noted that one of the improvements being considered is the installation of GPS on all equipment (i.e. sheriff department's cars). Commissioner Nations indicated that the overall goal of this project is to improve capabilities and control costs, and that no PBC action is required at this point.

Director Brede requested to enter Executive Session for purposes of Personnel. Commissioner Polites moved to enter into Executive Session for purposes of Personnel. Second by Commissioner Effinger and carried.

The Doors closed at 10:15 a.m.

The Regular Meeting reconvened at 10:25 a.m.

The following Commissioners answered present in Open Session: Richard Sauget, James

Nations, Luther Jackson, Charles Lee, Dan Polites, Richard Effinger, and Thomas Dinges.

Also present for the Open Session were the following: Debra Moore, Interim County Administrator; Dan Maher, Administrative Advisor; Ed Cockrell, County Board Member; Fred Boch, County Board Member; James Brede, Director of Buildings; Attorney Bernard Ysursa (via telephone conference); and Vickie Boydte, Secretary.

There being no further business to come before the Public Building Commission, Commissioner Effinger moved for adjournment. Second by Commissioner Lee and carried.

Meeting adjourned at 10:26 a.m.

Respectfully submitted,



Vickie Boydte
Secretary

APPROVED:


CHAIRMAN